

TENANT SECURITY STATEMENT

Tenant Name & Phone #

Address Vacated

Forwarding Address

Date keys turned in

City, State, Zip Code

Door keys ____ Laundry keys ____

Mailbox # ____ Mail keys ____

Remote controls ____

Dear Tenant(s),

This letter is to report the receipt and disposition of the following security deposit:

1. SECURITY DEPOSIT RECEIVED \$ _____

2. ITEMIZED DISPOSITION OF SUCH SECURITY DEPOSIT:

Default in rent: _____

Total Rent \$ _____

Itemized damages: _____

Total Damages \$ _____

Necessary cleaning of premises upon termination: _____

Total Cleaning Cost \$ _____

Total Charges \$ _____

BALANCE DUE OWNER. PLEASE REMIT IMMEDIATELY. . \$ _____

BALANCE DUE TENANT PAID BY CHECK # _____ ... \$ _____

Signed _____ Date _____

Management/Tenant Security Statement

California Property Services
1200 Price St.
Pismo Beach, Ca. 93449
Phone 773-3433 Fax 773-1884